

Reclaim Instruction Form for ACCBank Closed/Dormant Accounts

Please check the details you provide carefully. For ACCBank Closed accounts, we will endeavour to remit funds to you within 14 days of the receipt of all necessary documentation. Should any of the information you provide prove inaccurate, illegible or invalid your payment may not be made or may be delayed. Where Dormant balances have been transferred to the National Treasury Management Agency, the process may take up to 56 days.

Closed/Dormant Account Name(s): (list all names on the ACCBank Closed/Dormant Account)

Closed/Dormant Account Number: (of the ACCBank Closed/Dormant Account)

Address:

(for all names on the ACCBank Closed/Dormant Account)

Current address:

(If different)

Date Of Birth:

Phone Number

Please enclose following:

- **Proof of Identity***
- **Copy of Bank Current Account statement where you wish to transfer the funds***

*Specific requirements are set out on the next page

Beneficiary Account Details:

Please provide details of the account where you would like the funds transferred

Account Name

BIC

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IBAN

Bank

Your BIC & IBAN can be found on your bank statement.

I/We certify that I/we are beneficially entitled to the funds that were held in the ACCBank Closed/Dormant Account noted below and that all the details herein are correct. Please debit my/our account as set out above and process the credit of funds in accordance with the foregoing details and instructions outlined herein.

Signature

Date

Signature

Date

SPECIFIC REQUIREMENTS

Sign and return the completed form to:

ACC Legacy Services Team,
76 Sir John Rogerson's Quay,
Floors 6, 7 and 8,
Dublin 2,
D02 C9DO.

together with the following documents:

1. Proof of Identity (one of the below):

- Copy of passport or national identity card. or
- Copy of driving licence (front and back)

The identity document must be in date when received by us and include a photograph & signature.

2. Copy of Current Account bank statement to where you wish to transfer the funds. The statement for your current account must be issued within the past 6 months.

Please note that the funds transfer must be made to an account in the same name of the account you are closing.

If the bank statement for your current account (point 2 above) does not show your current address, you will also need to provide one of the following (documents provided must show your name and address, and be issued within the past 6 months):

For proof of address

- Current utility bill e.g. gas, electricity, landline telephone, Sky/Cable TV or broadband
- Current bank, building society or financial institution statement (excluding any RaboDirect communication)
- Current official document issued by the Revenue Commissioners
- Current official document issued by the Department of Social Protection
- Current insurance certificate e.g. household, health, or motor insurance